

Building Committee Directives Governing Board Limitations



Below is language to consider in the agreements between the Building Committee and the Governing Board

The Building Committee is hereby directed to:

1. Represent the best interests of the organization in the design and construction of _____, as depicted on _____, dated _____, with a project cost yet to be determined and approved by the Governing Board.
2. Establish Rules of Conduct to guide and govern their procedures, operations, and decision-making process, and submit such Rules to the Governing Board for approval.
3. Secure the services of an architect and other design professionals as required, with all such contracts forwarded to the Governing Board for approval.
4. Secure the services of a general contractor for preconstruction services, with any such agreement forwarded to the Governing Board for approval.
5. Secure the services of a general contractor for construction of the project, with the construction contract forwarded to the Governing Board for approval.
6. Notify the Governing Board of any compelling reasons to consider alternative methods of project delivery.
7. Present a Project Schedule to the Governing Board for approval as soon as one is available, and provide regular updates as they are available.
8. Present a Project Budget to the Governing Board for approval as soon as one is available, and provide regular updates as they are available.
9. Provide information to other committees or persons at the request of the Governing Board.
10. Provide regular reports, presentations, and other information as requested to the Governing Board.

The Governing Board hereby agrees to:

1. Represent the best interests of the organization in responding to and otherwise directing the Building Committee.
2. Not usurp the authority of the Building Committee or otherwise assume responsibilities explicitly given to the Building Committee.
3. Allow the Building Committee to function and abide by its own Rules of Conduct, as approved by the Governing Board.
4. Allow the Building Committee and any others they have designated to be the sole source of direction to the architect, general contractor, and all other design professionals, consultants, and any others hired for the completion of the project.
5. Respect and support the decisions made by the Building Committee within their Rules of Conduct.
6. Reinforce the authority of the Building Committee to fulfill their directives as may be required by other committees or persons within the organization.
7. Expediently approve or deny matters brought to the Governing Board for approval.